

**Section I.**

**Agency Information**

Agency:	Ohio Board of Dietetics
Director/Executive First Name:	Karen
Director/Executive Last Name:	Morrison
Director/Executive Title:	Executive Secretary/Director
Address:	77 S. High St. 18th floor
City:	Columbus
ZIP:	43215

**Designation of Responsibility (Agency MBE/EDGE EEO Officer)**

First Name:	Karen
Last Name:	Morrison
Title:	Executive Secretary/Director
Address:	77 S. High St. 18th floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-3291
Email:	<a href="mailto:karen.morrison@exchange.state.oh.us">karen.morrison@exchange.state.oh.us</a>

**Designation of Responsibility (Agency Procurement Officer)**

First Name:	Karen
Last Name:	Morrison
Title:	Executive Secretary/Director
Address:	77 S. High St. 18th floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-3291
Email:	<a href="mailto:karen.morrison@exchange.state.oh.us">karen.morrison@exchange.state.oh.us</a>

**Designation of Responsibility (Chief Fiscal Officer)**

First Name:	Karen
Last Name:	Morrison
Title:	Executive Secretary/Director
Address:	77 S. High St. 18th floor
City:	Columbus
ZIP:	43215

**Section II.**

**DAS PROJECTED CONTRACTS FY2016 ONLY | Agency to have DAS administer or award - ONLY New and/or Renewal**

**Contract Information**

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Projected Total Contract Value	Agency Requests DAS to Set-Aside (Yes/No)
N/A				

**Section III.**

**AGENCY PROJECTED CONTRACTS FY2016 ONLY | Agency to award under its own authority - ONLY New and/or Renewal**

**Contract Information**

Commodity/Service (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Plan to Request Release and Permit from DAS (Yes/No)	Projected Solicitation Post Date	New/Renewal	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded			
									Quarter 1 (July-September)	Quarter 2 (October-December)	Quarter 3 (January-March)	Quarter 4 (April-June)
N/A												

<b>Total Contracts Projected - FY2016</b>	<b>\$0</b>
<b>Total Contracts Projects as Set-Aside - FY2016</b>	<b>\$0</b>
<b>Total Agency Set-Aside Contract Percentage Projected for FY2016</b>	<b>0.00%</b>

**Section IV.**

**AGENCY ELIGIBLE PURCHASES FY2016 ONLY | All purchases for FY2016 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2015**

PURCHASE INFORMATION				Purchase by Quarter (Dollar Values)																		
Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Total Purchases	1 <sup>st</sup> Qtr.			2 <sup>nd</sup> Qtr.			3 <sup>rd</sup> Qtr.			4 <sup>th</sup> Qtr.			Fiscal Year To Date					
					Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Total Expenditures		
Agency Direct Purchase	512066	Education in-state registrations	No	\$500														\$500	\$0	\$0	\$500	\$500
Agency Direct Purchase	538150	Office equipment lease and mainte	No	\$1,255														\$1,255	\$0	\$0	\$1,255	\$1,255
Agency Direct Purchase	521050	Office supplies misc.	No	\$4,400				\$800		\$3,600								\$3,600	\$800	\$0	\$3,600	\$4,400
<b>Quarterly Totals</b>					\$0	\$0	\$0	\$1,600	\$0	\$2,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,355	\$800	\$0	\$5,355	\$6,155
<b>FY 2016 ANNUAL PURCHASES</b>				\$9,755																		

**Section V.**

Total Projected Purchase	\$9,755
Total Projected MBE Set-Aside Purchases	\$1,600
Total MBE Set- Aside Purchase Percentage	16.40%
Total Percentage of Contracts Set-Aside by Agency (From Section III)	0.00%

**Section VII.**

**CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION**

By checking this box,  I, the preparer of this document, hereby certify that this Minority Business Enterprise Projection Plan for Fiscal Year 2016 has been reviewed and approved by the Agency Director and Agency Procurement Officer.

Preparer's Name: Karen Morrison  
 Date Submitted: 1/5/2016