Agency Minority Business Enterprise (MBE) Projected Expenditure Plan
– Fiscal Year 2016–

Section I.
Agency Information

Agency:	Ohio State Barber Board
Director/Executive First Name:	Ed
Director/Executive Last Name:	Highley
Director/Executive Title:	Interim Executive Director
Address:	77 South High Street, 16th Floor
City:	Columbus
ZIP:	43215

Designation of Responsibility (Agency MBE/EDGE EEO Officer)

First Name:	Lena
Last Name:	Wright
Title:	Program Administrator
Address:	77 South High Street, 16th Floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-5003
Email:	Lena.Wright@brb.state.oh.us

Designation of Responsibility (Agency Procurement Officer)

First Name:	Lena
Last Name:	Wright
Title:	Program Administrator
Address:	77 South High Street, 16th Floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-5003
Email:	Lena.Wright@brb.state.oh.us

Designation of Responsibility (Chief Fiscal Officer)

First Name:	Ed
Last Name:	Highley
Title:	Interim Executive Director
Address:	77 South High Street, 16th Floor
City:	Columbus
ZIP:	43215

Section II.
DAS PROJECTED CONTRACTS *FY2016 ONLY* | Agency to have DAS administer or award - ONLY New and/or Renewal
Contract Information

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Projected Total Contract Value	Agency Requests DAS to Set-Aside (Yes/No)
(Example) Diabetic Study	510057	Statewide study to determine causes of advanced diabetes.	$125,000	Yes
N/A				

Section III.
AGENCY PROJECTED CONTRACTS *FY2016 ONLY* | Agency to award under its own authority - ONLY New and/or Renewal
Contract Information

Commodity/Service (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Plan to Request Release and Permit from DAS (Yes/No)	Projected Solicitation Post Date	New/ Renewal	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded: Quarter 1 (July-September)	Quarter 2 (October - December)	Quarter 3 (January - March)	Quarter 4 (April - June)
N/A												

Total Contracts Projected - FY2016	$0
Total Contracts Projects as Set-Aside - FY2016	$0
Total Agency Set-Aside Contract Percentage Projected for FY2016	#DIV/0!

Section IV.

AGENCY ELIGIBLE PURCHASES *FY2016 ONLY* | All purchases for FY2016 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2015

PURCHASE INFORMATION

Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Total Purchases	Purchase by Quarter (Dollar Values) 1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Fiscal Year To Date			
					Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Total Expenditures
DAS Term Contract	521050	Office Supplies: pens, paper, etc	No		$300			$300			$300			$300			$1,200	$0	$0	$1,200
Agency Direct Purchase	523065	Travel Agent Services	No		$1,500			$0			$1,500			$0						
				Quarterly Totals	$1,800	$0	$0	$300	$0	$0	$1,800	$0	$0	$300	$0	$0	$1,200	$0	$0	$1,200
FY 2016 ANNUAL PURCHASES				$4,200																

Section V.

Total Projected Purchase	$4,200
Total Projected MBE Set-Aside Purchases	$4,200
Total MBE Set- Aside Purchase Percentage	100.00%
Total Percentage of Contracts Set-Aside by Agency (From Section III)	#DIV/0!

Section VII.

CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION

By checking this box, ☑ **I, the preparer of this document, hereby certify that this Minority Business Enterprise Projection Plan for Fiscal Year 2016 has been reviewed and approved by the Agency Director and Agency Procurement Officer.**

Preparer's Name Lena Wright

Date Submitted 2/26/2015