

**MBE/EDGE Certification Workshop:
Let's Do Business Together**

Wednesday, Oct. 20, 2010
10 a.m. to 3 p.m.

Agenda:

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| 10 to 10:30 a.m. | What is MBE/EDGE?
Overview of the Certification Process <ul style="list-style-type: none">• Turnaround time for application Post Certification: What happens now? |
| 10:30 a.m. to 12:30 p.m. | Certification Application <ul style="list-style-type: none">• Walk through application• Set up account for Ohio Business Gateway (OBG)• How to log in and out of OBG while safely saving information• Supporting documentation necessary to complete application (to be mailed to Equal Opportunity Division: MBE/EDGE Unit) |
| 12:30 to 1:30 p.m. | Lunch/Break |
| 1:45 to 3 p.m. | MBE Set Aside Program/State Procurement Opportunities <ul style="list-style-type: none">• Type of state contracts• What are set asides?• How do you go about being awarded a set aside contract?• Navigating the State's website• How to find procurement opportunities• Notices from EOD• Networking and contacting State Procurement Officers |

For more information regarding the MBE/EDGE application or the Ohio Department of Administrative Services' Equal Opportunity Division's outreach initiatives, contact the Equal Opportunity Division at 614.466.8380.