

**Section I.**

**Agency Information**

Agency:	Ohio Environmental Protection Agency
Director/Executive First Name:	Craig
Director/Executive Last Name:	Butler
Director/Executive Title:	Director
Address:	40 W. Town St
City:	Columbus
ZIP:	43216

**Designation of Responsibility (Agency MBE/EDGE EEO Officer)**

First Name:	Lynette
Last Name:	Riley-Dudley
Title:	EEO Officer
Address:	40 W. Town St
City:	Columbus
ZIP:	43216
Telephone:	614 644-3553
Email:	<a href="mailto:Lynette.Riley-Dudley@epa.ohio.gov">Lynette.Riley-Dudley@epa.ohio.gov</a>

**Designation of Responsibility (Agency Procurement Officer)**

First Name:	Donald
Last Name:	McNeal
Title:	Agency Procurement Officer
Address:	40 W. Town St
City:	Columbus
ZIP:	43216
Telephone:	614 644-2339
Email:	<a href="mailto:Donald.Mcneal@epa.ohio.gov">Donald.Mcneal@epa.ohio.gov</a>

**Designation of Responsibility (Chief Fiscal Officer)**

First Name:	Chris
Last Name:	Geyer
Title:	Chief Fiscal Officer
Address:	40 W. Town St
City:	Columbus
ZIP:	43216

**Section II.**

**DAS PROJECTED CONTRACTS FY2016 ONLY | Agency to have DAS administer or award - ONLY New and/or Renewal**

Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

**Contract Information**

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Projected Total Contract Value	Agency Requests DAS to Set-Aside
DAS to Renew Current Contracts	510055	Information technology network services	\$280,000	Yes
DAS to Renew Current Contracts	510056	Information technology development	\$25,000	Yes
DAS to Renew Current Contracts	521050	Office supplies	\$50,000	Yes
DAS to Renew Current Contracts	521052	Information technology maint. Items	\$74,000	Yes
DAS to Renew Current Contracts	524062	Desktop and laptop software	\$16,000	Yes
DAS to Renew Current Contracts	526070	Maintenance for software	\$30,000	Yes
DAS to Renew Current Contracts	531150	Office equipment except for print & copy	\$20,000	Yes
DAS to Renew Current Contracts	532150	Cars and trucks	\$220,000	Yes
DAS to Renew Current Contracts	537151	Desktop and laptop computers	\$150,000	Yes
DAS to Renew Current Contracts	537153	Equipment for information technology	\$40,000	Yes
DAS Bid. Replace Agency Contract	521057	Laboratory & medical supplies	\$180,000	Yes
DAS Bid. Replace Agency Contract	535150	Laboratory equipment	\$200,000	Yes
DAS Bid. Replace Agency Contract	538150	Copiers, scanners & printers	\$57,000	Yes

**Section III.**

**AGENCY PROJECTED CONTRACTS FY2016 ONLY | Agency to award under its own authority - ONLY New and/or Renewal**

Include contracts that the agency will award using its direct procurement authority, including those for which the agency will seek a Release and Permit from DAS in order to be able to award independently. Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Commodity/Service name, (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Plan to Request Release and Permit from DAS (Yes/No)	Projected Solicitation Post Date	New/ Renewal	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded			
									Quarter 1 (July- September)	Quarter 2 (October- December)	Quarter 3 (January - March)	Quarter 4 (April - June)
(Example) Personal Services Contract (Orient Prison)	510057	Research Project - Mental Health Disorder	Yes	Yes	11/15/2015	New	\$47,500	\$47,500	N/A	N/A	X	N/A
Laboratory chemicals	521057	Laboratory & medical supplies	No	Yes	7/1/2015	Renewal	\$600,000	\$180,000	X	NA	NA	NA
Boots and protective clothing	521081	Employee clothing	No	Yes	7/1/2015	Renewal	\$40,000	\$10,000	X			
Carpeting and wiring	526053	Building maintenance	No	Yes	7/1/2015	New	\$40,000	\$20,000	X			
Laboratory Equipment	535150	Laboratory equipment	No	Yes	7/1/2015	Renewal	\$500,000	\$200,000	X			
Photocopiers, printers	538150	Copiers, scanners & printers	No	Yes	11/1/2015	Renewal	\$70,000	\$57,000			X	

<b>Total Contracts Projected - FY2016</b>	<b>\$1,250,000</b>
<b>Total Contracts Projects as Set-Aside - FY2016</b>	<b>\$467,000</b>
<b>Total Agency Set-Aside Contract Percentage Projected for FY2016</b>	<b>37.36%</b>

**Section IV.**

**AGENCY ELIGIBLE PURCHASES FY2016 ONLY | All purchases for FY2016 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2015**

Include disbursements for the purchasing represented in Section II (DAS Projected Contracts) and Section III (Agency Projected Contracts) plus all purchases to be made from existing DAS contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.), non-contract expenditures and debit purchases in the quarter the agency intends to voucher the payments. Include disbursements to be made by vouchers that reference FY2015 encumbrances. Do not include: purchases to be made from required sources such as CRP, OPI; purchases that reference non-MBE-eligible account codes; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

**PURCHASE INFORMATION**

Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Total Purchases	Purchase by Quarter (Dollar Values)															
					1 <sup>st</sup> Qtr.			2 <sup>nd</sup> Qtr.			3 <sup>rd</sup> Qtr.			4 <sup>th</sup> Qtr.			Fiscal Year To Date			Total Expenditures
					Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	
(Example) Agency Direct Spend	539151	Other Security Equipment	No	12	1	1	1	1	1	1	1	1	1	1	1	1	4	4	4	12
DAS Term Contract	510050	Management services	No	70,000			17,500			17,500			17,500			17,500	-	-	70,000	70,000
Direct	510052	Legal environmental services	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
DAS Term Contract	510055	Information technology network services	Yes	1,960,000	35,000	35,000	420,000	35,000	35,000	420,000	35,000	35,000	420,000	35,000	35,000	420,000	140,000	140,000	1,680,000	1,960,000
DAS Term Contract	510056	Information technology development	Yes	270,000	3,125	3,125	61,250	3,125	3,125	61,250	3,125	3,125	61,250	3,125	3,125	61,250	12,500	12,500	245,000	270,000
Both Direct and DAS Term Contract	510057	Environmental research	No	250,000			62,500			62,500			62,500			62,500	-	-	250,000	250,000
Direct	510060	Training of EPA employees	No	70,000			17,500			17,500			17,500			17,500	-	-	70,000	70,000
Direct	510063	Misc personal service	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
Direct	520052	Food for state event	No	30,000			7,500			7,500			7,500			7,500	-	-	30,000	30,000
DAS Term Contract	521050	Office supplies	No	150,000	12,500		25,000	12,500		25,000	12,500		25,000	12,500		25,000	50,000	-	100,000	150,000
Both Direct and DAS Term Contract	521051	Printing copying scanning supplies	No	10,000			2,500			2,500			2,500			2,500	-	-	10,000	10,000
DAS Term Contract	521052	Information technology maint. Items	No	100,000	18,500		6,500	18,500		6,500	18,500		6,500	18,500		6,500	74,000	-	26,000	100,000
Direct	521057	Laboratory & medical supplies	No	600,000	45,000		105,000	45,000		105,000	45,000		105,000	45,000		105,000	180,000	-	420,000	600,000
Direct	521061	Medical monitoring	No	50,000			12,500			12,500			12,500			12,500	-	-	50,000	50,000
Direct	521068	Educational supplies	No	10,000			2,500			2,500			2,500			2,500	-	-	10,000	10,000
Direct	521076	Maintenance supplies and cleaning	No	10,000			2,500			2,500			2,500			2,500	-	-	10,000	10,000
Direct	521080	Laboratory testing	No	10,000			2,500			2,500			2,500			2,500	-	-	10,000	10,000
Direct	521081	Employee clothing	No	40,000	2,500		7,500	2,500		7,500	2,500		7,500	2,500		7,500	10,000	-	30,000	40,000
Direct	521083	Safety supplies	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
Direct	521085	Investigation Services	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
Direct	521092	Other supplies and equipment	No	10,000			2,500			2,500			2,500			2,500	-	-	10,000	10,000
Direct	522052	Motor vehicle parts	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
Direct	523061	Direct payment for travel	No	30,000			7,500			7,500			7,500			7,500	-	-	30,000	30,000
Direct	523062	Reimbursement for commercial transp.	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
Direct	524056	Shipping costs	No	20,000			5,000			5,000			5,000			5,000	-	-	20,000	20,000
Direct	524061	IT communications & network	No	10,000			2,500			2,500			2,500			2,500	-	-	10,000	10,000
DAS Term Contract	524062	Desktop and laptop software	No	70,000	4,000		13,500	4,000		13,500	4,000		13,500	4,000		13,500	16,000	-	54,000	70,000
DAS Term Contract	526051	Repair of office equipment	No	80,000			20,000			20,000			20,000			20,000	-	-	80,000	80,000
Direct	526053	Building maintenance	No	40,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	20,000	-	20,000	40,000
Direct	526055	Minor laboratory equipment	No	130,000			32,500			32,500			32,500			32,500	-	-	130,000	130,000
DAS Term Contract	526061	Environmental land remediation	No	2,200,000			550,000			550,000			550,000			550,000	-	-	2,200,000	2,200,000

