

# Important Numbers to Know

**REMEMBER: YOU MUST FIRST DIAL "9" FROM A STATE PHONE TO GET AN OUTSIDE LINE (example: 9-555-1234)**

## Building

Building Manager's Office \_\_\_\_\_ - \_\_\_\_\_  
Building Security Manager's Office \_\_\_\_\_ - \_\_\_\_\_

## Emergency

Columbus Police Department 911 or 645-4545  
Columbus Fire Department 911 or 221-2345  
Ohio State Highway Patrol 466-0506

## Important DAS Numbers to Know

Office of the DAS Director 466-6511  
Office of the State Chief Information Officer 644-6446  
Office of Employee Services 466-2136  
Office of the Deputy Director/Administrator \_\_\_\_\_ - \_\_\_\_\_

## State Operator

State Operator 466-2000

## DAS Emergency Information Line

DAS Emergency Information Line **995-ASAP (2727)**

**EMERGENCY REPORT-IN LOCATION:** \_\_\_\_\_  
(for temporary building closure: safe distance from your building but within walking distance)

**ALTERNATE WORK LOCATION:** \_\_\_\_\_  
(In the event your building is closed, report to this location. If a location is not designated, contact your manager/supervisor for instructions.)

## FLOOR WARDENS FOR YOUR OFFICE:

Name of Employee	Phone Number
_____	_____
_____	_____

## ASAP ONLINE

The ASAP website can be accessed at [das.ohio.gov/asap](http://das.ohio.gov/asap).