STATE OF OHIO (DAS) **CLASSIFICATION SPECIFICATION**

CLASSIFICATION SERIES:	SERIES NO.:
Forest Officer	2284
MAJOR AGENCIES:	EFFECTIVE DATE:
Netural Passurass	00/20/2006

<u>SERIES PURPOSE</u>:
The purpose of the forest officer occupation is to serve as law enforcement representative within Division of Forestry.

At the first level, incumbents patrol area assigned but do not have arrest powers nor do they carry firearms.

At the second level, incumbents patrol area assigned & do have arrest powers & carry firearms.

This classification is to be used in the Division of Forestry only.

CLASS TITLE CLASS NUMBER PAY RANGE EFFECTIVE Forest Officer 1 22841 80

CLASS CONCEPT:

The entry level class works under general supervision & requires some knowledge of public relations in order to patrol assigned area as preventative symbol only & assist visitors.

CLASS TITLE CLASS NUMBER PAY RANGE EFFECTIVE Forest Officer 2 22842 10 08/20/2006

CLASS CONCEPT:

The full performance level class works under general supervision & requires considerable knowledge of law enforcement & agency rules & regulations in order to serve as law enforcement officer for division.

CLASS TITLE	CLASS NUMBER	<u>B. U.</u>	EFFECTIVE	PAY RANGE
Forest Officer 1	22841	02	07/01/2005	- 08

<u>JOB DUTIES IN ORDER OF IMPORTANCE</u>: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Patrols on land & water area assigned to Division of Forestry to serve as preventive symbol, gives verbal warnings regarding violations, summons commissioned officer to make arrests, serves as technical witness in court, assists visitors with questions or problems & in emergency operations (e.g., administers CPR or first aid) & checks buildings for security.

Assists with fire suppression, detection, prevention & investigations & with warden &/or fire department visitation & fire tool maintenance checks; performs routine patrol equipment maintenance & assists with overall forest maintenance.

Completes daily logs, reports & fire investigation reports; prepares & conducts training programs.

MAJOR WORKER CHARACTERISTICS:

Knowledge of law enforcement*; rules & regulations of Division of Forestry & pertaining to recreational trails*; public relations. Skill in operation of patrol vehicles*; operation of power hand tools*. Ability to define problems, collect data, establish facts & draw valid conclusions; write meaningful, concise & accurate reports; gather, collate & classify information about data, people or things; demonstrate physical fitness.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

3 mos. trg. or 3 mos. exp. in public relations; must be 21 years of age per Section 124.41 of Revised Code; valid driver's license. Probationary period is one year.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

NOTE: Applicant must successfully pass background check by appointing authority, which includes polygraph, psychological & medical examination. Per Article 31.05 of FOP Contract, applicant must be able to perform the Ohio Peace Officer Basic Training Program (OPOTC) Fitness Testing Entry Standards For New Recruits. The final applicant accepted for this position will be required to submit to urinalysis to test for illegal drug use prior to appointment. An applicant with positive test results will not be offered employment per section 123:1-76-09 Ohio Administrative Code.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Per Article 31.05 of FOP Contract, must maintain agency required physical condition as outlined by department directive & pass any required medical examinations; must qualify for \$1,000 surety bond if acting as agent of state in collection of money.

UNUSUAL WORKING CONDITIONS:

Works variable hours & weekends; works outside exposed to unpleasant weather conditions.

CLASS TITLE	CLASS NUMBER	<u>B. U.</u>	EFFECTIVE	PAY RANGE
Forest Officer 2	22842	02	08/20/2006	10

<u>JOB DUTIES IN ORDER OF IMPORTANCE</u>: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Serves as law enforcement officer for Division of Forestry (e.g., patrols on land & water; gives verbal warnings; makes arrests; serves warrants; investigates criminal violations) & serves as prosecution witness in court.

Conducts interpretative programs (e.g., walks, slide shows, discussions, demonstrations) on various aspects of natural world & forestry.

Assists in suppressing fires; investigates fires to determine causes & enforce fire laws; administers first aid; assists in training local fire departments in forest fire suppression techniques.

Performs routine maintenance on patrol equipment, trails &/or facilities (e.g., signs, buildings, property & land maintenance); maintains records relating to law enforcement activities & evidence; keeps daily & monthly logs.

MAJOR WORKER CHARACTERISTICS:

Knowledge of law enforcement; rules & regulations of Division of Forestry & pertaining to recreational trails; public relations; forest fire control, firefighting & suppression techniques*. Skill in operation of patrol vehicles; operation of power hand tools*. Ability to define problems, collect data, establish facts & draw valid conclusions; write meaningful, concise & accurate reports; gather, collate & classify information about data, people or things; demonstrate physical fitness.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Successful completion of Ohio Peace Officer Training Course; 3 mos. trg. or 3 mos. exp. in public relations; valid driver's license; must be 21 years of age per Section 124.41 of Revised Code. Valid commercial driver's license required if motor equipment is of type & size regulated by Sections 4506.01 & 4506.12 of Revised Code. Probationary period is one year.

NOTE: Applicant must successfully pass background check by appointing authority, which includes polygraph, psychological & medical examination. Per Article 31.05 of FOP Contract, applicant must be able to perform the Ohio Peace Officer Basic Training Program (OPOTC) Fitness Testing Entry Standards For New Recruits. The final applicant accepted for this position will be required to submit to urinalysis to test for illegal drug use prior to appointment. An applicant with positive test results will not be offered employment per section 123:1-76-09 Ohio Administrative Code.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Per Article 31.05 of FOP Contract, must maintain agency required physical condition as outlined by department directive & pass any required medical examinations; must qualify semi-annually with firearms & related equipment; must maintain OPOTC certification; must qualify for \$1,000 surety bond if acting as agent of state in collection of money; must successfully complete Basic Firefighter/Introduction to Fire Behavior (S-130/S-190) course within one (1) year of initial hire.

UNUSUAL WORKING CONDITIONS:

Works variable hours & weekends; works outside exposed to unpleasant weather conditions; exposed to forest fires; may patrol alone with no immediate backup available.