

DAS Directive



Directive No. **06-25**
Effective Date: **02-12-07**

To: All Departments, Offices, Agencies, Commissions, Boards, Bureaus and Institution
From: Hugh Quill, *Director of Administrative Services*
Re: Internet, Electronic Mail and Online Services Use and Abuse

PURPOSE

The purpose of this directive is to provide agencies with guidelines regarding the statewide coordination of Internet activities, responsibility of agency management with regard to building and managing Internet servers and electronic mail services, and personal responsibility of state employees using the Internet, electronic mail services and online services.

To that regard the issues formerly raised in this Directive are now addressed in State of Ohio IT Policy ITP-E.8, "Limitations on the Use of Publicly Owned Computer Hardware and Software." The policy can be viewed at Office of Information Technology's State of Ohio IT Policy Website which may be reached by the following link:

<http://oit.ohio.gov/IGD/Policy/OhioITPolicies.aspx>

Statewide IT Policy
Investment and Governance Division
Ohio Office of Information Technology
30 East Broad Street, 39th Floor
Columbus, Ohio 43215
Telephone: 614-644-9352
Email: State.ITPolicy.Manager@oit.ohio.gov

This directive supersedes any previously issued directive or policy and will remain effective until canceled or superseded.

AUTHORITY AND REFERENCE

ORC 121.07